

**HALIBURTON, KAWARTHA, PINE RIDGE DISTRICT HEALTH UNIT
BOARD OF HEALTH MEETING**

January 19, 2023

MINUTES

The virtual meeting was convened by Dr. Bocking at 9:33 am.

Those in attendance were Messrs. Marshall, Perry (left at 11:28 am), Logel, Mrs. Richardson, Dr.. Hankivsky, Dr. Bocking, Mrs. Vickery, Ms. Beulac, and Mrs. Dickson (Recorder).

Mr. Crate was absent with regrets.

A representative from Haliburton County will be appointed at its council's January 25th, 2023 meeting.

1. LAND ACKNOWLEDGEMENT

The Haliburton, Kawartha, Pine Ridge District Health Unit is situated on the traditional territories of the Michi Saagiig and Chippewa Nations. This includes the territories of Treaty 20 and Williams Treaties. We respectfully acknowledge that these Nations are the stewards and caretakers of these lands and waters for all time and that they continue to maintain this responsibility to ensure their health and integrity for generations to come.

The Haliburton, Kawartha, Pine Ridge District Health Unit recognizes the many harms done to Indigenous peoples and our collective responsibility to right those wrongs. As an organization that is rooted in a colonial system, we are committed to change, to building meaningful relationships with Indigenous communities and in improving our understanding of local Indigenous peoples as we celebrate their cultures and traditions, serve their communities, and responsibly honour all our relations.

2. ADOPTION OF AGENDA

Moved by Mrs. Richardson

Seconded by Mr. Logel

THAT the agenda be adopted as presented.

2023-01
carried

3. DECLARATION OF CONFLICT OF INTEREST

None

4. ELECTION OF OFFICERS

4.1 Chair

Moved by Mrs. Richardson

Seconded by Mr. Logel

THAT Mr. Marshall be nominated the position of Chair for 2023.

2023-02

carried

Mr. Marshall accepted and was acclaimed as the Chair of the Board of Health for 2023 and assumed the Chair.

4.2 Vice-Chair

Moved by Mr. Marshall

Seconded by Mrs. Richardson

THAT Dr. Hankivsky be nominated to the position of Vice-Chair for 2023.

2023-03

carried

Dr. Hankivsky accepted the Vice-Chair position.

4.3 Signing Officers

Moved by Mr. Logel

Seconded by Dr. Hankivsky

THAT the Signing Officers for the Board of Health for 2023 be any two of the following: Chair, Vice-Chair, Medical Officer of Health, or the Director of Corporate Services in accordance with policy 2.10.110.

2023-04

carried

5. REMUNERATION

Moved by Mr. Logel

Seconded by Mrs. Richardson

THAT policy 2.10.80, “Board of Health Honoraria and Expenses,” granting a stipend increase equal to the Canadian Consumer Price Index (Ontario rate-annual increase percentage) be followed for Board member remuneration.

Dr. Hankivsky asked that the amount of the stipend, and who is entitled to receive it, be stated for the record. Mrs. Dickson stated that the stipend is currently \$128.22 per meeting and will be increased by the Canadian Consumer Price Index, the Ontario rate, once that rate has been posted. Provincial Appointees receive the stipend, in addition to mileage; municipal members on the Board do not receive a stipend; however, they do receive mileage, with the exception of members from the City of Kawartha Lakes, per a motion passed by their Council.

2023-05

carried

6. APPOINTMENT OF AUDITOR

Moved by Mr. Logel

Seconded by Mrs. Richardson

THAT Baker Tilly Canada be appointed the Board of Health’s auditor for 2023 in keeping with the *Municipal Act* requirement to retain the same firm as the largest contributing municipality, that being Northumberland County.

2023-06

carried

7. ADOPTION OF MINUTES

Moved by Mr. Marshall

Seconded by Ms. Richardson

THAT the minutes from the November 10, 2022 be approved.

2023-07

carried

8. BUSINESS ARISING

None

9. MEDICAL OFFICER OF HEALTH UPDATES

Dr. Bocking provided the Board of Health with respiratory virus updates, a summary of COVID-19 in 2022, what to expect in 2023, and priorities for the Health Unit in the coming year.

With regard to COVID-19, Dr. Bocking shared that there will be continued emergence of new omicron sub-variants, updated guidance from the Ministry on the frequency of booster shots, and, with high transmission globally, continued risk of a new variant that requires emergency public health response.

In 2023 the Health Unit will be focusing on the following strategic priorities:

- People Strategy
- Continuous Quality Improvement
- Client Experience Standard
- Community Engagement Strategy
- Visibility and Engagement Strategy

The Health Unit will also be integrating the COVID-19 response into regular program work, addressing concurrent public health urgencies (drug poisoning, perinatal mental health, and climate change), and addressing public health program backlogs (enforcement of the *Immunization of School Pupils Act* (ISPA), and oral health screenings).

Moved by Mrs. Richardson

Seconded by Dr. Hankivsky

THAT the Medical Officer of Health updates be received for information.

2023-08
carried

10. REPORTS

10.1 Dorothea Service, Manager, Health Promotion, provided the Board of Health with Baby Friendly Initiative training, which is an annual requirement.

Moved by Mr. Perry

Seconded by Mr. Logel

THAT the Board of Health receive the Baby-Friendly Initiative training for information.

2023-09
carried

10.2 Fiona Kelly, Director, and Chief Nursing Officer, provided the Board of Health with a brief overview of the Foundational Standards Division.

The Foundational Standards Division is responsible for:

- Population Health Assessment;

- Health Equity; and
- Effective Public Health Practice, which is divided into three sections:
 - Program Planning, Evaluation, and Evidence-Informed Decision-Making;
 - Research, Knowledge Exchange, and Communication; and
 - Quality and Transparency

Moved by Dr. Hankivsky

Seconded by Mr. Logel

THAT the Board of Health receive the overview of the Foundational Standards Division for information.

2023-10
carried

10.3 Pam Stuckless, Director, provided the Board of Health with a brief overview of the Health Promotion Division.

The Health Promotion Division is responsible for:

- Healthy Communities (Chronic Disease Prevention and Well-Being, and Substance Use and Injury Prevention);
- Healthy Families (Healthy Growth and Development, and the Healthy Babies Healthy Children Program); and
- Healthy Schools (School Health, Oral Health, and Vision Screening)

Moved by Mrs. Richardson

Seconded by Mr. Logel

THAT the Board of Health receive the overview of the Health Promotion Division for information.

2023-11
carried

10.4 Anne Marie Holt, Director, provided the Board of Health with a brief overview of the Health Protection Division.

The Health Protection Division is responsible for:

- Infectious and Communicable Diseases Prevention and Control (Immunization, School Health (school-based immunizations and enforcement under the *Immunization of School Pupils Act*), Infectious Diseases, Sexual Health Services (and TB, sexually transmitted infections, and blood-borne infections) and COVID-19); and

- Environmental Health (Safe Drinking Water, Recreational Water, Personal Service Setting, Infection Prevention and Control Inspections, Infection Control Complaints/Lapses, Emergency Response, Healthy Environments, Food Safety, Rabies, Menu Labelling, Tanning, and enforcement of the *Smoke-Free Ontario Act*).

Moved by Mr. Logel

Seconded by Mr. Perry

THAT the Board of Health receive the overview of the Health Protection Division for information.

2023-12

carried

11. NEW BUSINESS

11.1 2022 Year-End Financial and Cyber Insurance Update

2022 Year- End Update

The Health Unit's Annual Service Plan was approved by the Board on Thursday, May 2, 2022. In 2022, we began recovering several of our regular programs and services but continued to see some programs 100% offline as employees were redeployed to roles supporting the pandemic response. Considering this, some expenditures related to regular programming were underspent.

Finance employees are heavily involved in year-end activities, in preparation for the external audit scheduled to take place in March. After all the year-end adjustments are complete, it is anticipated our financial position will be 100% spent as any unspent 100% Provincial funding will be returned to the Ministry of Health. The final year-end position will be presented by the Auditor to the Board with the Audited Financial Statements, once complete, in June or July.

Cyber Insurance

At the November 2022 Board of Health meeting, the Board of Health was informed that its Corporate Insurance Program had renewed for the 2022-2023 term. Although the Cyber Insurance had also renewed, the final cyber insurance policy had not yet been received by the Health Unit. The cyber insurance policy provides protection against the cost of data breaches, fines, penalties, and costs involved in restoring the organization's reputation. There were no changes to the cyber insurance coverage and the cost of the insurance increased by \$3,000 for this term, with a total annual premium of \$35,000.

Moved by Mrs. Richardson

Seconded by Dr. Hankivsky

THAT the Board of Health receive the 2022 year-end financial update, and the update regarding cyber insurance, for information.

2023-13
carried

11.2 2023 Budget Consultation

The Government of Ontario is seeking public input on the 2023 Budget via a public online survey, an invitation for written submissions, and a series of public hearings.

Dr. Bocking stated that the provincial portion of the Health Unit's budget needs to be sustained and increased, and that implementing the 70/30 ratio that was announced in 2019 at this time will significantly impact ability to address program back-logs, respond to other urgent health priorities, and continue to respond to the pandemic.

The ongoing use of one-time funding means that the Health Unit is unable to recruit the employees needed to ensure ongoing COVID-19 response and scale-up as needed, which creates instability within the organization.

The backlog of public health services needs dedicated funding, and an investment needs to be made in long-term solutions to prevent future acute health care sector crises.

Dr. Bocking is drafting a submission which includes the following key points:

- Need for sustainability of COVID-19 funding
 - Make permanent School Focused Nurses funding
 - Make permanent IPAC Hub funding
 - Continued resources needed for outbreak management and immunization
- Need for resources to support catch-up activities
 - Back-logs in ISPA enforcement, oral health screening, vision screening, small drinking water system inspections
- Need for resources to address other urgent public health issues
 - Drug poisoning crisis, perinatal mental health, increase in syphilis
- Long-term solutions for acute care system crisis are rooted in prevention
 - Protect and sustain investments in health promotion work
- Municipalities working to address many of the determinants of health (e.g., housing), cannot shoulder increased budget requirements in public health

Moved by Dr. Hankivsky

Seconded by Mr. Perry

THAT Dr. Bocking submit input re: the 2023 Budget on behalf of the Board of Health as discussed.

2023-14

carried

12. BUSINESS FROM BOARD MEMBERS

None

13. CORRESPONDENCE

Moved by Mr. Logel

Seconded by Mrs. Richardson

THAT the following correspondence be received and filed:

- alPHa's Winter Symposium
- alPHa's December Information Break

2023-15

carried

14. IN-CAMERA SESSION

Moved by Mrs. Richardson

Seconded by Dr. Hankivsky

THAT the Board of Health move in-camera to review the closed session minutes from the November 10, 2022 meeting and a legal item.

2023-16

carried

Moved by Mrs. Richardson

Seconded by Dr. Hankivsky

THAT the in-camera session be dissolved, and the membership return to the Board of Health open session.

2023-17
carried

Moved by Mr. Marshall

Seconded by Mrs. Richardson

THAT the Board of Health approve the in-camera minutes from November 10, 2022.

2023-18
carried

Moved by Mrs. Richardson

Seconded by Dr. Hankivsky

THAT the Board of Health receive the information provided in-camera regarding legal item 13.2.

2023-19
carried

15. DATE OF NEXT MEETING

The next meeting of the Board of Health will be held at the Port Hope office on February 16, 2023 at 9:30 am.

16. ADJOURNMENT

Moved by Mrs. Richardson

Seconded by Dr. Hankivsky

THAT the meeting be adjourned. The meeting adjourned at 11:42 am.

2023-20
carried

Board of Health Chair
Approved February 16, 2023

Recorder